

24 August 2022

Agenda of library meeting:

1. Library rules and regulations
2. Proposed entitlements and ongoing library things
3. Recommendations of purchase of journals/magazines/books
4. Proposed awareness programs on library services for respective departments.
5. * Lack department representation inputs, (if any)
6. Separate reading space area for students.
7. Entry to library along with ID card is mandatory.
8. Promotion of library activity, ~~and~~ services and e-library to be carried out by department representation (Faculty).
9. Time frame for purchase of books in a year.

Stuti Jain

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(BTech, ECE, 4th Year)

TANISHKA JAIS

Dept. of Biotechnology

Tanishka

Dr. S. P. Verma

Dr. Ajay Prakash Jaiswal (Asst. Prof.)
Institute of Fine Arts, CSJM-University.

Dr. S. P. Verma
(Dept. of Life Science & Biotech)

MREITUNJAY RAJBHAR
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Shreya Singh

(Shreya Singh)

AZRA WAZIR

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Mreitunjay

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AATIKA ANSARI

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Aatika Ansari

Aatika Ansari
School of Business
Management

Agenda Items

4 February 2022

1. Library representative members newly added to the committee
2. Maximise the utilization of CSBM library and devices and other resources of library.
3. Regarding periodicals books ready in central library ^{to be verified}
4. Sorting by department representation in the library.
5. Library rules and regulations.
6. Visit to Old and New Lecture by the members.
7. Suggestion on ^{new and} ~~current~~ procedure
8. New product (e-resources) Periodicals introduced followed with trial access. ~~Subscription~~ Subscription of the Periodicals has been initiated by the central library.
9. List of departmental/periodicals books, the detail list will be sorted and signed to Dept representation for central library seek cooperation.
10. Suggestions by members.

- Provision of 'Book bank facility' to be created.
- Books on particular subject available in the library.
- Student dept representation orientation on library resources to be planned and executed.
- Library registration user guidelines to be shared with the department.
- Members opined to restrict users for periodicals book in the library.

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Held on 22 June 2022

Dr. Shweta Pandey (Secretary)
B. Ravishukla (Assistant Librarian)

Members Signatures

Central Library

Minutes of the Meeting

Held on 10 February 2022

A meeting was held on 10 February 2022 with Hon'ble Vice Chancellor. Agenda items presented in the meeting were-

S No.	Agenda Items	Action Taken
1.	E-Library (Library on device)	
2.	Students representation	Names of Student nominations from each department was invited for their participation in library development and growth.
3.	Personal books permission	Students demanded for allowing their personal books in the central library.
4.	Students email database	In the meeting it was asked to compile and prepare a student email database.

S No.	Previous Items	Action Taken
1.	Library collection development	Library initiated the request to all the schools and respective department to share their requested books to the central library so that timely order can be placed to the respective vendors.
2.	No of books should be increased	Based on the one of the previous agenda items, library increased the entitlement of books ion students from Two (02) to Four (4)
3.	Timings of the library	Central Library increased the closing timings from 6 PM to 8 PM

Following members were present in the meeting:

Members Signatures

Pam! Jay Leah

W An Shel Deaf

Mrs Deepshika Shruti Singh

Ravi Kumar Tyagi

Riyanshi

Central Library

Minutes of the Meeting

Held on 08 December 2021

S No.	Agenda Items	Details
1.	Library collection development	All the members will be requested to share their recommendation with the central library with the detail description so that order of the books can be timely placed.
2.	No of books should be increased	Members suggested to increase the books for each department based on their recommendations. Central Library was asked to initiate the process of getting recommendations from respective departments and schools.
3.	Timings of the library	Keeping in mind about the student need and demand members of library committee requested to increase the library for some more hours .

Following members were present in the meeting:

Members Signatures

A collection of handwritten signatures in blue ink, arranged in a loose, overlapping manner. The signatures vary in style, with some being more legible and others more stylized. Some signatures appear to be names, while others are more abstract. The signatures are written on a light-colored background.